



CHARTER STANDARD
COMMUNITY CLUB

Hutton Football Club

www.huttonfootballclub.org



Hutton FC Health & Safety Policy including Emergency Aid Protocols

JULY 2019

Hutton FC Procedure for Health and Safety

The Manager/Coach is the responsible person for their 'Age Group Team' and this person has a duty to ensure that they hold an in-date:

FA Accepted Enhanced CRC check;
FA Emergency Aid qualification; and
FA Safeguarding Children qualification.

They should also have either a FA Licenced Coaches Club membership card (if they have completed the Level 1 Coaching Football or above qualification).

The following guidelines should be carried out by all Managers and Coaches:

Equipment

Checks should be undertaken to ensure that:

All players wear shin guards

That the football is safe (i.e. not damaged)

All equipment is undamaged and is used in accordance with manufacturer's instructions.

Player's boots and the 'blades' or 'studs' on them are checked regularly for safety.

All items of jewellery (necklaces, rings, earrings, bands, etc.) are strictly forbidden and must be removed. Using tape to cover jewellery is not acceptable.

Playing and Training Venue

Checks should be undertaken to ensure that:

The pitch, sports hall, all weather surface or field for any hazards i.e. any obstacle, item or implement which may cause harm or discomfort to any player, official or spectator.

That goal posts are secure and safe

That corner flags and 'Respect' barriers are used correctly in matches.

Changing facilities are secure and safe

Visual Risk Assessment

By completing the checks in 1&2 (above) a Manager or Coach is performing a dynamic risk assessment on all Club activities and venues used. On completion of the assessment, the Manager or Coach should ensure that all 'control' measures to reduce both the severity and probability of harm from any hazard occurring are put in place and checked.

First Aid

Make sure a qualified first aider is at all training and match venues with a suitable first aid kit. A fully charged mobile phone should be available.

Emergency Medical Procedure

In the case of an emergency, the qualified first aider will attend as necessary. They will make a decision as to whether an incident warrants emergency attendance. The first aider will call ambulance.

All club members are 'required' to complete a medical form which details any specific conditions that might be relevant.

Emergency Evacuation Procedure

In the case of a fire, the fire exits at the home venue Springwood are clearly marked. Egress should be in a controlled manner, led by the managemebnt team of the team playing at the venue.



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Goal Post Safety

Follow FA Goal post safety guidelines (as per the FA Policy document – found in the drawer in the kitchen of Springwood Pavilion).

End of Game Procedures

All equipment should be packed away safely and securely.
All rubbish should be removed from areas used.
Coaches should not leave the location until all Players have departed.
Premises should be locked securely.

Incident Reporting

In the event of a person receiving an injury, an 'Accident Report Form' is required to be completed. Once this has been completed it is to be given to the Club Welfare Officer.

Parental Responsibility

Children remain the responsibility of their parents /legal guardians at all times when participating in football training, matches and any other Football Club activities and also when arriving and departing from them.

Hutton Football Club does provide all reasonable safeguards in terms of appropriately vetting its coaches and volunteers, having a Club Child Welfare officer and acting in accordance with Policy and Advice issued by The Somerset County Football Association and The Football Association in the conduct of its activities and affairs.

As a Club, our volunteers do have a duty of care for the children in our membership but this does not extend to the level of that of teachers or registered childminders and as such parents/legal guardians are advised against dropping their younger age group children off and leaving the site during football training, matches and other Football Club activities.

Should parents/legal guardians make any arrangements with other adults concerning their child including their supervision and transportation to/from Hutton Football Club activities then this is at their own responsibility in their own legal capacity and not the responsibility of Hutton Football Club.