

Hutton FC AGM Weds 21st June 2021

Attendees:- Mark Lewis, Tim Abram, Chris Rowe, Phil Sheridan, Nick O`Connell, Ben Avery, Dale Buckingham, Pete Sugg, Ben Membury, Dan Allcock, Alan Masland, Simon Hudson, Ben Popperwell, Mark Sanders, Alex Blake, Simon Roberts, Jon Prazeres, Rob Nevay, Barry Hodge, James Garfield, Ben Culley, Billy Jewell, Tim Foote, Cath Halford, Aaron Young, Neil Hurst.

Apologies: - Matt Duncan, Steve Morris, Liam May, Dan Till

No U13`s Girls Representative

No U8`s Representative

Chairman`s Report

Tim opened the meeting with a big thankyou again to all Managers, Coaches and helpers for getting football going again this season, and especially to the COVID committee for all their efforts to ensure we all understood the rules and had the relevant measures in place to stay safe.

Great to see so many teams now represented across the age groups and hoping to recommence the Wildcats shortly. Also hoping to get an U16`s girls team for next season.

U6`s development centre has gone from strength to strength this season.

Currently circa 250 junior players and 133 adult players registered within the club which is great to see and shows how much we have grown.

Congratulations to the Senior Reserves on gaining promotion this season, and the U12 Girls for winning the Bristol Girls league.

Jubilee car park work is commencing this weekend W/C 3rd July.

Toots Sweets has been given the go ahead to run their community café out of the club house.

Vice-Chairman`s Report

Thank you to those who have booked on their level 1 courses. Chris now has a spreadsheet that will track everyone`s qualifications and we will now know what qualifications are due 26 weeks in advance. In addition, everyone can check their own qualifications are in date by logging onto the Whole Game System.

All courses are now on-line so no excuses for letting qualifications go out of date. **If qualifications go out of date, then the club reserves the right to take disciplinary proceedings against any individual.**

Chris reminded everyone that there must be at least 1x level 1 qualified person present to coach and run each team at every session.

The Clubs affiliation is now complete with the Somerset FA.

Secretaries Report

All teams are now registered and accepted into each Managers preferred league.

Player registrations - The Whole Game system opens on Mon 5th July for player registrations for the 21/11 season. As a club we are going to require a new Club Membership form completed for every Manager, Coach, Helper and Player so that we can ensure we have the most up to date information for everyone. Club membership forms will be circulated as part of the Club Constitution and welcome pack.

Please return all club membership forms to Mark Lewis either by hard copy, email or electronic copy when this is available so that he can store this information centrally. In addition to this all players from U11`s to U18`s will need a copy of ID returned with their club membership form to prove their eligibility to play in the relevant age group.

For those players that have photos on their profiles already, if they are 2 years old or not up to the new FA standard the WGS will not accept their registration until a new up to date photo is obtained. Photo`s should be similar to passport photo`s of the head and shoulders and on a neutral background.

Note: Until a player has completed the relevant documentation, been registered on the WGS and you have had confirmation of registration from Mark Lewis, the player **MUST** not play any competitive matches. Please be aware that player registrations can take up to 1 week to complete.

Treasurers Report

Phil circulated a copy of the club`s accounts to all yesterday. The balance sheet demonstrates we are approx. 5K down on last year`s income but no bonfire night and other events took place and we had a break in payments due to COVID, so Phil is happy with where we are at the moment.

Expenditure – £54,628.37

Income – £49,845.61

A/C Balances

Savings £2200

Project account £25000

In 2015 we only had £77 in the account so to raise the kind of money we have is fantastic. We are also receiving donations from the Give to local scheme.

Highlights are - Match Referees & Player fines higher than previous season. Utility bills are down on last year but there was a large increase over the winter on the gas bill when no football was being played for some reason.

Match Kit – Proposal when team order match kit the club will not pay for it until your Sponsor pays the club for the kit.

Coaches Kit – Proof of qualifications need to be confirmed before any Coaches kit is ordered. Agreed level of kit for Managers, Coaches, and helpers - see below in Agreement of fees and kit policy.

Player Fines – Over 18`s only - These need to be paid by the player immediately before the club will pay the fine. Any payments made late to the club by the player, an additional administration fee may

also be applicable. Fines can be paid through the card machine at Springwood. It is the responsibility of team managers to inform Tim, Mark, Phil and Chris know that a fine is likely and that it has been paid to Phil.

Any player that's not signed up to Go Cardless will not be allowed to play unless any prior agreement has been agreed with the Senior Committee.

If you require cash i.e. referee money you must email Phil in advance and copy in Tim, and Phil will arrange this. Any referee fee's will normally be refunded in 24hrs of putting in a claim.

Welfare Officer

Fairly quiet season this year although still had a couple of incidents take place.

If any new coach/helper is joining your team then please email Nick to start the DBS process. You MUST also copy email to Tim, Chris & Mark to make them aware and complete a club membership form must be completed for that new person. Reminder - The process for obtaining a DBS for a new coach/helper is not immediate and all DBS's are now generated through the WGS.

Nick has received an email from Somerset FA to preview their Social Media safeguarding platform. When this goes live, we will share on our social media platforms.

Election of Senior Committee

Chairman - Tim Abram – Nominated by Chris Rowe, Seconded Pete Sugg

Vice Chairman – Chris Rowe – Nominated by Tim Abram, Seconded Phil Sheridan

Secretary – Mark Lewis – Nominated by Phil Sheridan, Seconded Dale Buckingham

Treasurer – Phil Sheridan – Nominated by Mark Lewis, Seconded Alan Masland

Child Welfare Officer – Nick O`Connell – Nominated by Chris Rowe, Seconded Tim Abram

Chartered Standard Co-ordinator – Tim Abram & Chris Rowe – Nominated by Nick O`Connell, Seconded Barry Hodge

Grounds & Buildings Committee: Dale Buckingham, Pete Sugg, Tim Abram, Phil Sheridan, Dan Allcock, Barry Hodge, Matt Duncan, Alan Masland.

Spokespersons for Grounds & Building Committee – Dale Buckingham – Tim Abram, Pete Sugg

Events & Marketing Committee: Tim Abram, Jamie Paxton, Dale Buckingham, Pete Sugg, Ben Popperwell, Simon Roberts, Barry Hodge

Spokespersons for Events & Marketing Committee – Simon Roberts, Tim Abram, Neil Hurst

All of those who were present agreed in favour of all nominations.

Welcome to the new coaches that have joined the club and all present voted that they are able to join the club.

Agreement of Fees/Kit Policy for the 21/22 Season

Registration Fee - £25 as a 1 off payment (Unless the player leaves and wants to re-join) – 1st
Payment will be taken through Go-Cardless after a 2-week trial then following months payments will be £20.

Monthly Subs fees – £20 per month over a 12-month period.

If for any reason a family is not able to pay the subscription fees, then please encourage them to speak to the club as we can come to an arrangement.

Managers/Coaches/Helpers Clothing allowance: –

Qualifications and eligibility will be checked before any clothing is ordered.

Full Allowance for anyone that's completed their Level 1 and are a licenced coach.

Smaller Allowance for all Assistant Coaches – Playmaker must be done

Club Polo Shirt only for all helpers with no qualifications other than DBS

Footballs & training equipment – Please let Phil know if you need any equipment. Phil has a small stock of size 4 & 5 balls. If you want to have a specific brand of football, please speak to Phil and within reason he will buy your chosen brand up to a maximum cost of £10 per Training ball and £20 per Match ball. We should have a training ball per player available.

Club kit/Merchandise – Any new kit required must be ordered through Tim using the relevant kit order form. All club kit must be through Zapkam and no kit will be manufactured until the kit is paid for by the sponsor to the club and then by the club to Zapkam.

Club Policy Matters

Return to training/Matches – The club policy is already in place and we are hoping that we will be in a covid restriction free environment by time we restart.

Club membership and code of conduct – **Action: Tim to update and circulate.**

Pitch Allocation and match days.

Pitch allocation for the 21/22 season will be discussed and agreed at the next meeting.

U6`s, U7`s & U8`s to stay at Loxton

U9`s & 10`s – Springwood - far end pitches – 7 Aside

U11`s x 2 – Woodspring league - 9 a-side Saturday AM

U12`s x 2 – Woodspring league - 9 a-side Saturday AM

U13`s – Avon Youth League - 11 a-side Sunday AM – **Must be a 10:30 KO**

U13`s Girls Saturday – Somerset Girls league – 9 a-side Saturday AM

U13`s Girls Sunday – Bristol Girls League - 9 a-side Sunday AM

U14`s – Woodspring League - 11 a-side Saturday AM

U15`s – Woodspring League - 11 a-side Sunday PM

U16`s – Taunton Youth League - 11 a-side Sunday PM

U18`s – Somerset U18`s League - 11 a-side Sunday PM

Senior First Team – 11 a-side Saturday PM – Springwood

Senior Reserves – 11 a-side Saturday PM - Springwood

Senior A Team – Possibly looking to play at either Hans Price Grass pitch or Hutton Moor.

Vets – TBC.

Training

Hans Price Training – Tim will book all slots as has to be in by 5th July, and we will sort teams into slots at next meeting.

No training or matches in July other than First team. Training and friendlies can commence from beginning of August.

AOB

Safeguarding procedures – Nothing new for next season

Social Media Policy – Reminder to all that you must not post anything on social media that will bring the club into disrepute.

Special Projects – New barriers proposed for Springwood and existing barriers to be put around Jubilee – To be investigated once the car park at Jubilee is complete and paid for.

Promotional boards on Barriers – This needs to be pushed and driven forward. To be discussed at next meeting.

Fundraisers – Bonfire night, Summer Party & Tournament proposed.

Simon Roberts – Woodspring AGM – Uphill Juniors now started up and voted in. Club ethos is to provide football for all. Winston proposed to donate some of the boots to them which was agreed to. The league is also looking for additional committee members if anyone is interested. – Season starts W/C 11/12 Sept.

Alan Masland – Jobs need doing around the club. If anyone is able to give up some time, then please contact Dale who will allocate jobs.

Codes need changing for Padlocks on regular basis to prevent people outside of the club using the equipment. – **Action: Codes to be changed and agreed at Monthly Committee meeting.**

Pete Sugg – Looking to do a charity event possibly 5th Sept.

Dale Buckingham – To preserve the grass please ensure no warm-ups take place within the goal areas. Please move the goals to 1 side to warm up and then move goals into position for the match.

Mark – Any friendlies for August/Early Sept please let me know so I can populate the spreadsheet.

Tim – If anyone has any spare/unwanted kit, please bag this up and leave in the clubhouse as Tim is going to donate this to Dobasso.

Date of next meeting – Sunday 1st August 18:30 at Springwood – All age groups must be represented.